



Shoalhaven High School

School Uniform Policy and Procedures

School Uniform Policy

It is the expectation of the Shoalhaven High School community that students will wear the selected Shoalhaven High School uniform that has been endorsed by the Parents and Citizens Association.

Opinions vary regarding the wearing of school uniforms, however, the following needs to be considered in support of wearing the school uniform:

1. A uniform is non discriminatory.
2. A uniform is often the best and easiest way for families to dress their children for the rigorous activities at school.
3. Security implications are paramount. The following needs to be considered in this area.
 - It is important for students at school to be an obvious member of the school community by wearing the appropriate uniform. Students need to be easily identified by staff as members of the school.
 - It is also important for staff to be able to identify unwanted intruders on the premises. This is impossible if students are not wearing the appropriate uniform. If students wear the incorrect uniform they may be deemed as trespassers. This is why it is important for the correct school uniform to be worn at all times.
4. The wearing of the school uniform is an integral part of the school '*Welfare and Discipline Policy*' as it encourages a sense of identity within the school community and encourages students to be part of an inclusive school environment. This encourages students to be inclusive members of the school. It is important for the school to show a professional appearance to the community and this means wearing the school uniform to promote a sense of pride.
5. An enforced school uniform code is important as it encourages students to not wear inappropriate, offensive and unsafe clothing to school.
6. The school uniform has been designed by the school community to ensure that students are in safe appropriate clothing and shoes for the school environment. This relates to the school's '*Work, Health and Safety Policy*', which is in place to keep both students and staff at the school safe.

Inappropriate Dress for Students at School

The school community expects students, to wear the school uniform. We do also recognise that there are times when this is not possible.

- If a student is unable to wear the correct school uniform on a specific day the school requests that parents/carers supply a SIGNED and DATED note explaining that this is the case.
- If the student needs any assistance with uniform families should contact the school.
- If the student has provided a signed and dated note to allow them an exemption for the day it will allow the student to pass any uniform checks that may occur on that day. It must be understood that this provision only applies to ONE-OFF occasions.
- Students who are not wearing the school uniform and do NOT have a signed note from parent/carer will receive a UNIFORM VIOLATION.
- If inappropriately dressed the student will be offered a clean, laundered uniform from the school uniform pool which they will be expected to wear for the day.
- If a student is issued with 3 UNIFORM VIOLATIONS in a term, they will receive a DETENTION each time they are out of uniform after this without a note. Head Teacher or Deputies will contact home either by letter or phone contact.
- Students who wear the correct school uniform will be rewarded for wearing it correctly each semester. They will be given an award with their report.
- At the end of each term students will have their uniform violation count wiped clean.

When students have permission to not be in uniform for camps, field trips and mufti days the following dress codes must be considered:

- Clothing with any OFFENSIVE IMAGES OR WRITING. For example any clothing that displays images which depict 'drug culture', 'gang/violent behaviour', offensive language, logos, imagery and/or messages.
- Clothing that is deemed inappropriate for school for example, thongs.
- Clothing, which may offend or embarrass the school community, for example midribs tops, mini-skirts, tights, leggings, short shorts or any garments that are deemed unnecessarily revealing.
- Clothing that is dangerous for practical lessons; for example, baggy clothing; uncovered, high or synthetic shoes and heavy or ornate jewellery.

Students wearing inappropriate clothing or jewellery may be required to change into more appropriate clothing, which is supplied by the school laundered uniform pool. If they REFUSE they will be isolated from classes and parents will be contacted.

School Uniform Daily Procedures

1. Student's uniform checked by roll call teachers daily and violations recorded each day (Year 7/8/9/10). Senior students will have their uniform checked during English. They will also have spot checks throughout the day (Year 11/12).
2. If a student has the incorrect uniform they **MUST PRODUCE A NOTE SIGNED AND DATED BY THEIR PARENT/CARER**. Roll call teachers (or Head Teacher, Year Adviser, Deputy) will sign the note stating they have seen it and it will allow the students to have the incorrect uniform for that day.
3. If a student is in the **INCORRECT** uniform without a note they will be issued with a **UNIFORM VIOLATION**. If this occurs 3 times within a term the student will be issued with a **DETENTION** and parents will be contacted. They will be given a detention because they have failed to follow procedures **NOT** because they are out of uniform.
4. Year Advisers (YA) will also be monitoring uniform in the morning. They are there to support any student who might need assistance or a uniform for the day. The YA will not be disciplining, as they are there to support their year group. YA can help students with uniform assistance or direct them to the uniform pool or the uniform shop.
5. Head Teachers check once a week or fortnight to see if any students have reached three violations. They would need to record this information in an incident report and an issue a detention. Phone calls should be made home, as well, so that parents/carers are aware that the student is not complying with the school policy.
6. Head Teachers will refer students to the Deputy or Principal for further discipline action if they fail to attend uniform detentions. Teachers will just notify the student that they will be referred to the deputy.
7. Students who arrive late to school must have their uniform checked by a Deputy, after they have signed in with the front office.
8. On sport day – **TUESDAY ONLY** – students are allowed to wear their sports uniform and sports shoes, however, they must wear appropriate footwear for the subjects they study that day. For example subjects such as Science, Industrial Technology, Visual Arts and Food Technology all require safe shoes and students will not be able to participate in practical activities if they do not have the correct shoes on. Students representing the school, in either sport or AIME, may wear their representative jumpers to school on Tuesdays only
9. PE uniforms **SHOULD NOT BE WORN TO SCHOOL** unless it is **TUESDAY**. If a student has PE on any day (other than Tuesday), they are to bring their sports uniform to school and get changed at the appropriate time.
10. Spot checks on uniform can happen at any time throughout the day so students will need to be responsible and wear the correct uniform or carry the correct note with the correct signatures.

Shoalhaven High School values are:

RESPECT SAFETY RESPONSIBILITY PARTICIPATION

Compliance with uniform is an important part of these values and will contribute to students becoming responsible citizens at school and in the wider community.

Parental Views and Uniform

Individual student uniform concerns can be raised with a number of different staff. Students may seek help or advice from their Year Adviser. For uniform assistance students can see the Head Teacher Wellbeing or the front office. If parents have any other concerns they would like to raise they can be discussed with the school Principal by writing a letter or contacting the school for an appointment on 4221 8022. Below are pictures to help you with correct uniform styles.



Student Uniform Policy Chart

Wearing the school uniform is important for the safety of students at school. Below is an overview of the consequences students will face if they are out of uniform.

Out of Uniform with a note	You will show your note to your Roll Call teacher for verification. Once verified by teacher, keep your note to show teachers throughout the day.
Out of Uniform without a note	It will be recorded and you'll be given a uniform violation. After 3 violations you will be given a detention. Parent/carer will be contacted.
3 Violations	Detention each time and parental contact
Fail to attend Detention	Will be disciplined further for not following procedure.
Late to school	Student must have uniform checked by a deputy.
Sports Day - Tuesday	Students may wear the PE uniform and Sport Representative jumpers or AIME jumpers for the whole day. NOTE - On other days students should bring their sports uniform in their bag and get changed for PE.
Shoes	Shoes must meet WH&S for subjects otherwise students may be excluded from practical activities
Pants/Trousers	Students should wear the specified long pant or plain navy blue trousers or pants. Tracksuit pants only for sport on Tuesdays. NOTE – tights/leggings will not be permitted at any time.
Jumpers	Students can wear a school logo jumper, a plain navy blue jumper or hooded navy jumper (No other emblems, logos or pictures)
Inappropriate Uniform	You will be asked to change into a uniform from the uniform pool OR item may be confiscated for the day.
Uniform Assistance	Talk to your YA, Deputy or HT Wellbeing

Daily / Weekly Procedures for Teachers

Roll call teachers will check uniform as they mark the roll. If a student is out of uniform without a signed and dated note the roll call teacher will record the violation on the uniform roll and give the student a violation slip. If they have a note the roll call teacher must sight and sign the parental/carer note, which students will carry for the day.

Head Teachers will go around to roll call rooms and spot check uniforms once or twice a week. This will be a time to catch up with repeat offenders and discuss why students are not following procedure. IF STUDENTS ARE OUT OF UNIFORM THEY MUST HAVE A SIGNED AND DATED NOTE.

Head Teachers will check uniform rolls once a fortnight and will arrange detentions and make phone calls home. Discuss with Deputy if continued disobedience ensues.

Deputies will support Head Teachers with discipline strategies. They will also support students who need any help or assistance.

Principal will support all members of the school by enforcing the Shoalhaven High School Uniform Policy and Procedures.



Signed _____

Date _____

Uniform Violation

Students will be issued with this slip if they are out of uniform at roll call or during English if in Year 11/12. They may be asked by other teachers throughout the day to show this slip to ensure students don't just change after roll call.

Head Teachers and Deputies in Charge of each Year Group for Uniform...

These Head Teachers will be in charge of uniform within their year group. They will need to check rolls to see if any students have been out of uniform more than 3 times (each term). If there have been more than 3 violations they will need to discuss the situation with the student and organise a detention. They will contact home via email, phone call or letter home. Repeat offenders should be recorded on the school system.

HEAD TEACHERS	
Year 7	Ms Clark
Year 8	Ms Jennings
Year 9	Ms Bailey
Year 10	Mr Hunter
Year 11	Mr Woods
Year 12	Mr McNeil
Support	Ms Johnson

DEPUTIES	
Year 8/9	Mr M Dolby
Year 7/10	Ms McDonald
Year 11/12	Mr Rees